



YOUR GUIDE TO *Selling* with JBF Texoma

How does it work? >>>



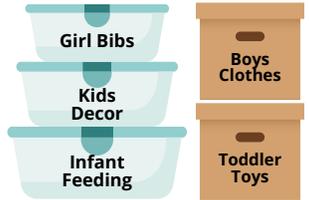
STEP 1: REGISTER ONLINE



STEP 2: GATHER + PREP WITH THIS GUIDE



STEP 3: RESERVE YOUR DROP-OFF APPOINTMENT

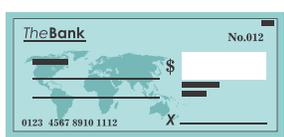


***DROP-OFF APPOINTMENT RESERVATIONS WILL OPEN JANUARY 3, 2024**

STEP 4: DROP OFF DURING APPT



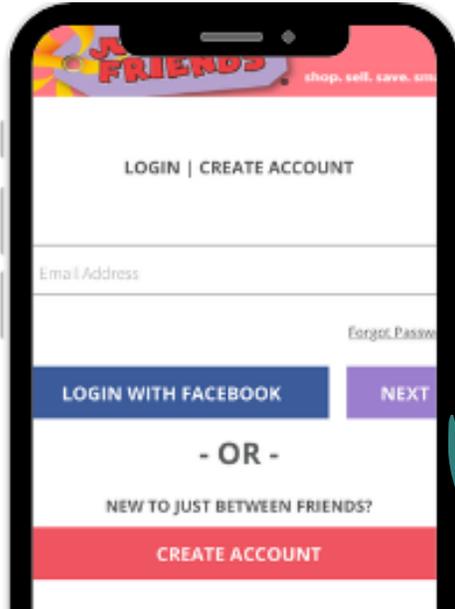
STEP 5: VIEW YOUR SALES LIVE!



STEP 6: GET PAID 60% OF YOUR SALES



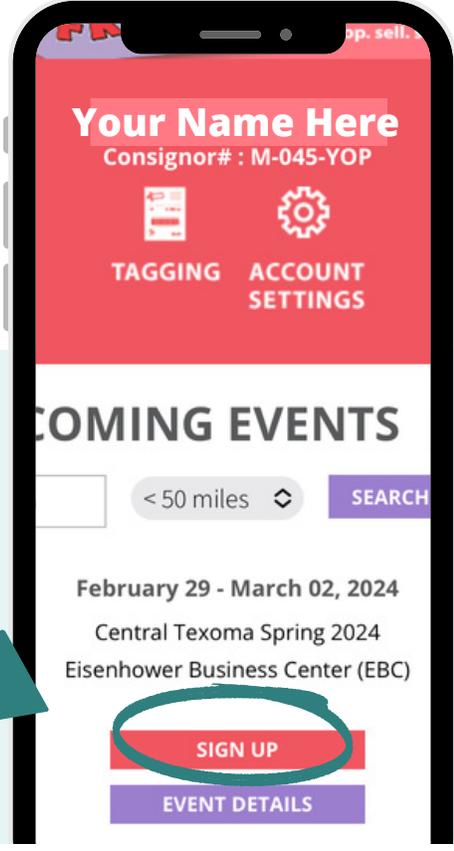
How to Register



Become a Seller:

Login or Create JBF Profile

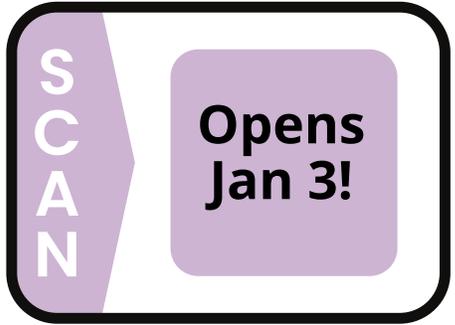
CLICK HERE



Add the Texoma Sale to Your Events:

Click **SIGN UP** to add our Spring Sale
This allows us to include your tags in our inventory

Pay Consignor Fee & Schedule Appts



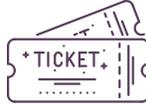
Pay Consignor Fee (\$10)



Schedule Drop Off & Pickup Times



View Terms & Policies



Pick Presale Shopping Time



texoma.jbfsale.com



[Consignor Community Group](#)



[Instagram](#)

Coming soon!

Become a Team Member



Become a Valet Tagger



Consignor Challenge



Earn 100% of your First \$100

Your 5 items must be clean, compliant with our Safety & Recall standards & all 5 items MUST SELL. To be eligible, tell us at Drop Off that you've brought 5 of these items.



Bring **FIVE** of the items listed to earn an **EXTRA BONUS** on your consignor check!

**CRIB
HIGH CHAIR
SIT IN BABY WALKER
SIT IN EXERSAUCCER
SIT IN JUMPAROO
MAMAROO**

**STROLLER
STROLLER WAGON
CAR SEAT
PACK & PLAY
BASSINET
BEDSIDE SLEEPER**

**BABY SWING
RIDE ON MOTOR CAR
FULL SIZE PLAY KITCHEN
FULL SIZE OUTDOOR
PLAYHOUSE**

Items that do not qualify: umbrella stroller, booster car seats, booster high chairs, clip on high chairs, portable high chairs, doorway jumpers/swings, push walkers.



Gather Items

Check all over your home!

Bedrooms

- clothing + shoes
- lamps + rugs
- gliders + rockers
- boppies + monitors

Closets

- sheets + towels
- diapers + new supplies
- step stools
- pillows + blankets
- maternity wear

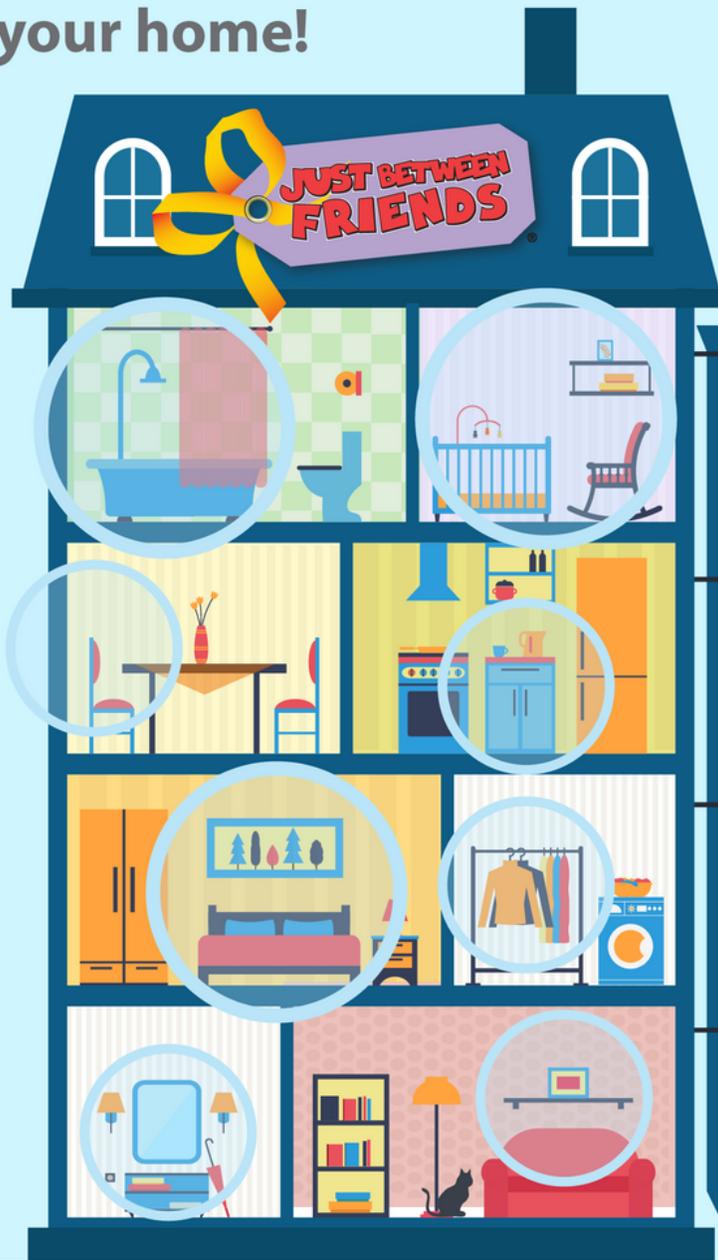
Playrooms

- puzzles + games
- family DVDs
- dress up + costumes
- crafts + supplies
- instruments
- gaming systems

Bathrooms

- diaper disposal systems
- bath toys + supplies
- newborn tubs

...and check the garage!



Have any of these hot-selling items?

Large toys

- exersaucers
- rockers
- play kitchen sets
- tool bench play sets

Furniture

- toddler beds
- dressers + bassinets
- changing tables

Feeding supplies

- new pacifiers
- dishes + lunch boxes
- sippy cups + boosters
- safety items

Outdoor toys

- bikes + trikes
- scooters + skates
- ride-on toys
- playhouses



2024 ITEM LIMITS

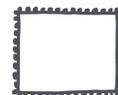
JUNIORS CLOTHING



click [HERE](#) for a list of brands

15
TAGS

MOMMY MART



10
TAGS



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[Consignor Community Group](#)



[Instagram](#)



JBF Quality Standards



Why Inspecting Matters

It is our mission to provide quality and safe items for our shoppers. **Every consignor is responsible for inspecting each item before Drop Off** to ensure they follow our quality and safety standards below:

Clean

All items in great condition - free of stains, rips & odors

Complete

All pieces are included & in working order

Current

All items are in current season & priced appropriately

Compliant

All items have been checked w/ safety & recall guides





JBF Safety Standards

Just Between Friends is dedicated to keeping families safe. That's why we want you to have up-to-date information on safety and recalls for items you're still using and for items you want to sell at JBF. As a Seller, **it is your responsibility to check all of your items for recalls**. If an item is recalled, it cannot be sold at JBF. If you've installed the recall repair, it is safe to use and sell at JBF. **For the most up to date recall information, [CLICK HERE](#)**

Top Safety Alerts



Mockingbird Single & Single-to-Double Strollers



UPPAbaby All-Terrain RIDGE Jogging Strollers



Boppy Lounger



4moms MomaRoo & RochaRoo



Summer Infant Baby Bather



Chico Polly High Chairs



Infantino Infant Carriers



All Crib Bumpers (mesh included)



All Incline Sleepers



Macleran Strollers



B.O.B. Strollers

For the most up to date recall information, visit <https://www.cpsc.gov/Recalls>

Safety Matters



CAR SEATS: WAIVER REQUIRED

All Car Seats must be checked for recalls before selling at JBF. www.cpsc.gov/Recalls A completed **Car Seat Waiver** is required for all car seats and booster seats.



CRIBS: WAIVER REQUIRED

All Cribs made before **June 28, 2011** are no longer considered safe for infants. For cribs manufactured on or after the date above, a completed **Crib Waiver** is Required.

**Click
 HERE
 to Print
 Waivers**

INFANT SLEEP PRODUCTS

JBF accepts cribs, bassinets, cradles, bedside sleepers, and play yards that meet current Safety Standards set by the Consumer Product Safety Commission and JBF quality/condition standards.

For all other items marketed or intended to provide a sleeping accommodation for an infant up to 5 months of age, the product must have a stand, meet stability requirements, and have a side height of at least 7.5 inches. **All other infant sleep products are not accepted for resale at JBF.**

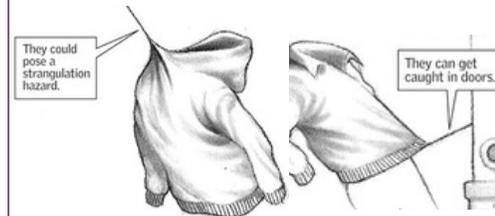


HIGH CHAIRS



High chairs must have all original straps and buckles

DRAWSTRING SAFETY



Upper Outerwear WAIST Drawstrings should be 3-inches or shorter and sewn to garment at mid-point so string cannot be pulled to one side.
Upper Outerwear NECK Drawstrings should be removed completely.

Clothing Accepted

Sizes newborn to 18 for girls and boys | Juniors 0-11

Short & long-sleeved onesies, shirts, dresses



Shorts, skirts, capris, pants, jeans



All pajamas & sleepwear



All shoes & boots



All seasonal clothing & accessories



Fan gear, dress-up, holiday attire



Juniors (limited to 15 items, current, name brand)



Maternity (all seasons, current, name brand)



NO-THANK-YOU ITEMS

- X stained clothing
- X holes in clothing
- X clothing with odors (smoke, pet, mildew, etc)
- X school, sports club, or VBS clothing
- X adult clothing (maternity is accepted)
- X adult accessories

Used underwear is accepted as long as it is in LIKE NEW condition.



Non-Clothing

Plates, cups, utensils,
 NEW nipples, pacifiers,
 bottles with nipples
 removed



Breast pumps,
 nursing covers,
 baby carriers,
 nursing pillows



Diaper bags,
 diapers,
 potty time,
 bath time,
 safety



Toys for
 all ages!



Musical instruments,
 sporting goods,
 backpacks,
 lunch boxes



Games,
 puzzles,
 electronics,
 arts & crafts



BOOKS: Soft, board,
 picture, chapter,
 educational
 DVDS: G & PG only



NO-THANK-YOU ITEMS

There are some items we know we cannot sell, no matter what the season, due to safety concerns.

- X Stuffed animals: Only licensed (Disney, Build-a-Bear, etc) & life size
- X formula
- X food
- X medicine
- X USED nipples
- X USED pacifiers
- X infant sleep products that are not compliant with safe sleep (pg 13)
- X drop-side cribs
- X ALL crib bumpers
- X baby wedges
- X full+ size beds
- X full+ size bedding
- X adult books
- X cookbooks
- X self-help books
- X PG-13, R-rated DVDs
- X adult content DVDs
- X VHS tapes & CDs



Mommy Mart

Item Limit: 10 Tags



Kitchen: New/Like New Items

Kids Room & Nursery Décor

Current & Complete



Storage: Baskets & Organizers



Decor: Like New, Current & Trendy



Decor: Like New, Current & Trendy



Gifts: New & Unused Beauty, Bath, Hair Items, & Candles. Like new jewelry, scarves, purses.



Gifts: New/Like New Baby Shower Gifts

Large Items

These items are a "YES!" at any of our sales (and they usually sell well)!

Safety First: All items must meet safety standards. Please check for recalls and be sure all safety straps are included.





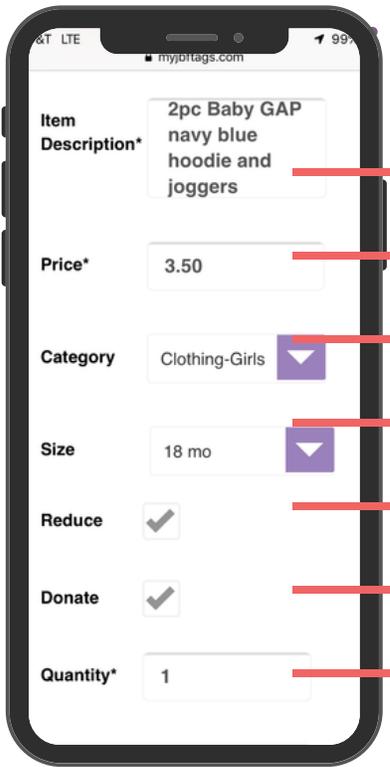
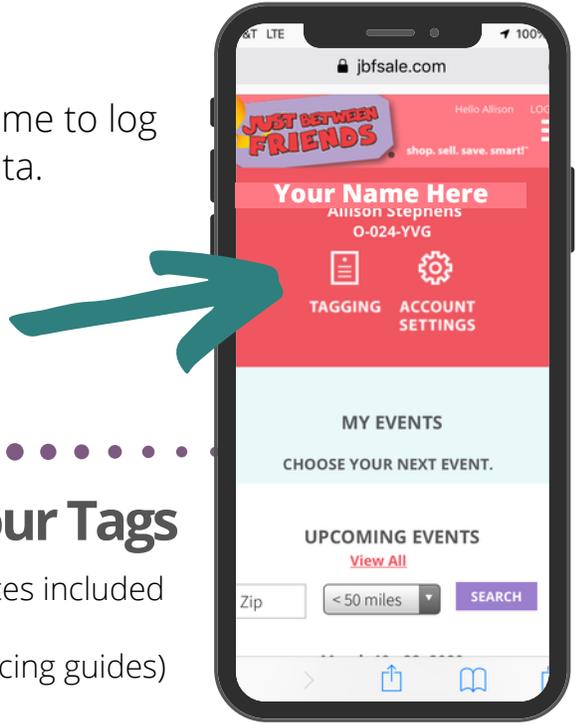
How to Create Tags

Where to Create Your Tags

Now that your items are inspected, it's time to log in to your JBF Profile & enter your tag data.



1. jbfsale.com
2. Login
3. Click on TAGGING



What to Include on Your Tags

- Include brand, colors, number of pieces included
- You choose the price (refer to our pricing guides)
- Choose the category that fits best (leave blank if you can't decide)
- Indicate size for clothing and shoes
- A check mark here will allow your item to sell at 50% off on Half Price Day
- A check mark here will allow your item to be donated if unsold
- This feature is if you have more than one of the exact same item and want to create several tags at once

PRO TIP! Talk-to-Text

If you are entering tags on your mobile device, use talk-to-text to go even faster.



texoma.jbfsale.com



[Consignor Community Group](#)



[Instagram](#)



Tagging Pro Tips

DO

- Enter an accurate description
 - Brand
 - Color & Description
 - Number of pieces
- Enter correct size
 - Clothing
 - Shoes
- Price to sell (see pg 15)
- Choose to Reduce & Donate
- Use white CARDSTOCK
- Make sure the barcode is legible
- Attach using correct supplies & methods



DON'T

- Use a vague description
- Leave out or enter the wrong size
- Price too high (see pg 15)
- Choose NOT to Reduce & Donate at least some of your items
- Use regular, thin computer paper
- Use colored or sparkly paper
- Print an illegible barcode (too light, too dark, smudged)
- Use a tagging gun incorrectly



How to Print Your Tags

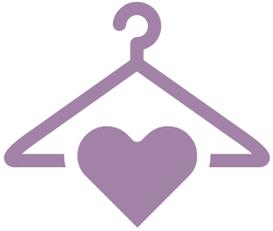
Print tags on 8.5"x11" **white cardstock**. Tags print 9 per page. Use the PDF format on Portrait mode.

What if I Don't Have a Printer?

- Use your local library or office supply store
- If neither of those are an option, text us! 903-307-5595.



Supplies



Get your supplies in one spot to save time!

- white cardstock
- hangers (any are acceptable; use kid-size for smaller sizes)
- clear bags (zip-loc)
- ribbon/string/zip-tie
- clear tape & painter's tape (for protecting fragile surfaces like books)
- clear (saran) wrap (for puzzles)
- scissors
- paper cutter (totally optional, but makes cutting tags so much faster!)
- safety pins or tagging.gun (so worth it!)
- hole-punch



How to Prep & Price



Clothing

Accepted

No Thank You

Hangers are facing like "?"

Use safety pins to attach sets on the hangers

Items are **CLEAN**
NO STAINS
NO HOLES
NO EXCESSIVE WEAR

Attach tags to item tag or right armpit seam

Tags have description, size & JBF Price on white cardstock

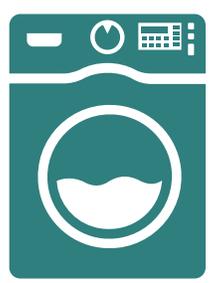
Sets attached incorrectly can damage item

Hangers are backwards

Items are **NOT CLEAN**
have STAINS
have HOLES
& EXCESSIVE WEAR

Tags attached incorrectly will damage item

No description, no size, & not JBF Priced on regular paper



Is it clean?
Is it safe?

Is it priced correctly?

Retail Price	less than \$10	less than \$20	more than \$20
JBF Price	<p>\$1-2</p> <p>Value Brands: Cherokee, Circo, Cat & Jack, Garanimals</p>	<p>\$3-6</p> <p>Standard Brands: Carter's, Old Navy, Children's Place, Nike</p>	<p>65-75% off retail</p> <p>Boutique Brands: CLICK HERE FOR A LIST</p>

Want to SELL Even MORE? Choose to **REDUCE**, which allows your items to sell at 50% off during discount sale days

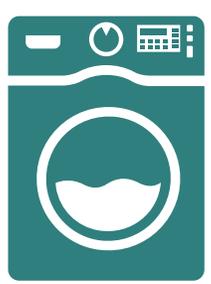
How to Prep & Price



Shoes

Accepted

No Thank You



Is it clean?
Is it safe?

Is it priced correctly?

Retail Price	less than \$10	less than \$20	more than \$20
JBF Price	\$2-3 Value Brands	\$4-8 Standard Brands	65-75% off retail Boutique Brands

Want to SELL Even MORE? Choose to REDUCE, which allows your items to sell at 50% off during discount sale days

Non-Clothing Items

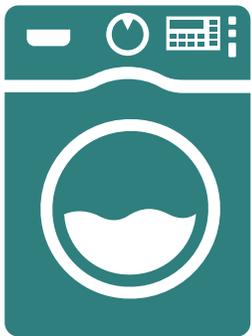
Accepted



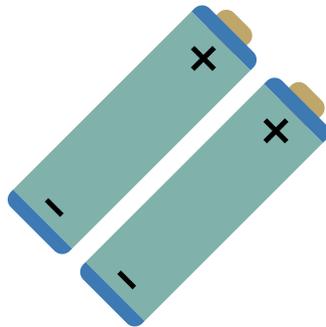
No Thank You



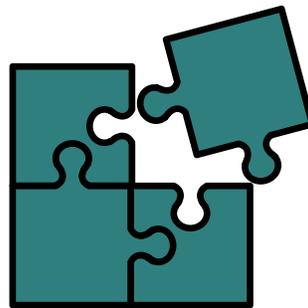
Questions while you inspect your items:



Is it clean?
Is it safe?



Does it work &
have batteries?



Are all pieces
included?



JBF Price
50-90%
off retail

Is it priced
correctly?

Want to SELL Even MORE? Choose to REDUCE, which allows your items to sell at 50% off during discount sale days

Non-Clothing Items on Hangers



Bedding
Blankets
Swaddles

Baby Carriers
Baby Wrap/Sling
Shopping Cart Covers

Hooded Towels
Diaper Bags
Carseat Covers

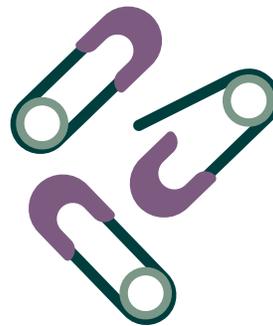
Questions while you inspect your items:



Is it clean?
Is it safe?



Is the hanger
a question mark?



Is it attached
correctly



JBF Price
50-90%
off retail

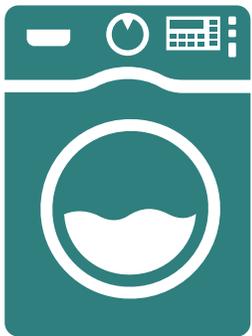
Is it priced
correctly?

Want to SELL Even MORE? Choose to **REDUCE**, which allows your items to sell at 50% off during discount sale days

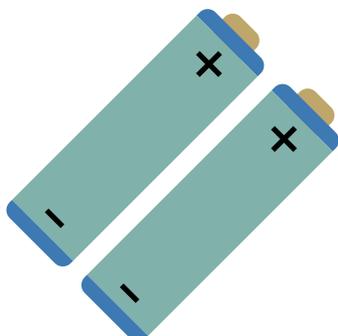
Books, Puzzles, Games



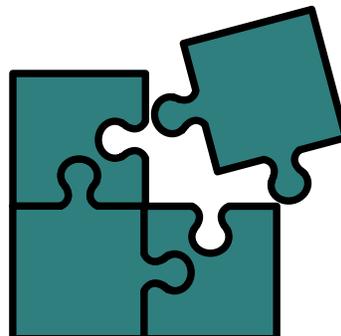
Questions while you inspect your items:



Is it clean?
Is it safe?



Does it work &
have batteries?



Are ALL pieces
included?



Is it priced
correctly?

Want to SELL Even MORE? Choose to REDUCE, which allows your items to sell at 50% off during discount sale days

Let's Get Your Items Packed Up

You did it! Here's how to organize clothing for easy & fast Drop Off:

Swaddle category for newborn **Girls Clothing Sizes NB-18**

Swim/Dance Gym	PJs	Holiday	Tops	Pants	Skirts Shorts	Outfits	Dresses	Outer wear

Swaddle category for newborn **Boys Clothing Sizes NB-18**

Swim	PJs	Holiday	Tops	Pants	Shorts	Outfits	Outer wear

Maternity (S-XL) & Juniors (0-11)

Swim & Active-wear	Pajamas	Tops	Pants	Skirts Shorts	Dresses	Outerwear



Organizing Your Items

Let's Get Your Items Packed Up

You did it! Here's how to organize non-clothing items for Drop Off:

BOOKS DVDs GAMES PUZZLES

Here's how books will be displayed at the sale:

**Soft
Infant
Board
Picture
Touch & Feel
Sound
Disney
Holiday
Religious
Early Reader
Series
Junior Chapter
Parenting**

BABY ITEMS (non-hanging)

**Nursing
Feeding
Safety
Bath
Potty**

**TOYS
SWIM TOYS
SPORTS
BACKPACKS
LUNCHBOXES
COSTUMES**

BABY ITEMS (hanging)

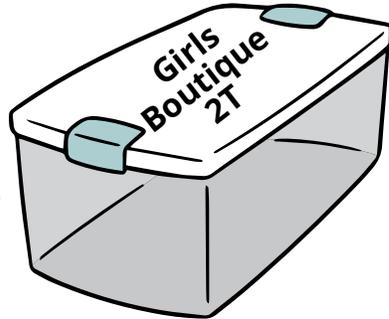
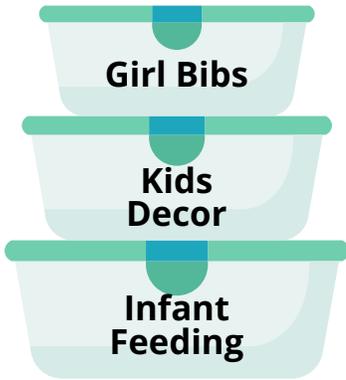
**Bedding
Towels
Carriers
Covers
Diaper Bags**

**MOMMY
BOUTIQUE
ROOM DECOR
NURSERY
BEDDING
ARTS & CRAFTS**

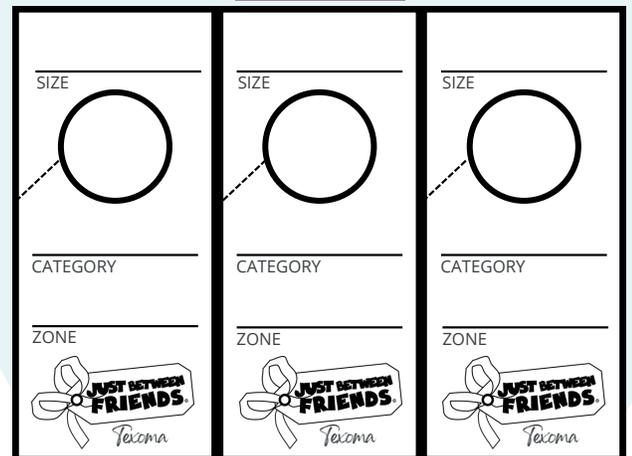


Organizing Your Items

PRO TIP: Label Totes, Boxes & Bags for a faster Drop Off



Download **FREE** Category Hangers **HERE**



Please note: We are not able to store any personal totes or containers at the venue. Boxes, bags, and totes are subject to checking upon exiting the building. We want to keep your items safe & secure!



Consignor Drop Off

Monday, February 26

BY APPOINTMENT ONLY

**EISENHOWER BUSINESS CENTER
2415 S AUSTIN AVE, DENISON, TX 75020**

1

**Check In:
Show 1 Tag to scan.**



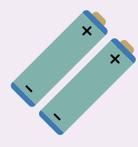
2

**Clothing & Shoes:
Take to inspection station**



3

**Non Clothing:
Place items in zones.
Double check:**



Does it work & have batteries?

Are ALL pieces included?

4

**Display Clothing
(gender, size, category)**



**Display Shoes
(gender & size)**

5

**Large Items:
Place items on sales floor.
Attach waiver to carseats
& cribs.**



6

**You're done!
Get your early shopping
passes & referral cards**





Sale Week

CONSIGNOR SCHEDULE - SPRING 2024

Monday, Feb 26

Drop Off

9:00am-9:00pm

All Consignor Drop-Off
By appointment only

Must be out of the building at 8:59pm

Tuesday, Feb 27

Team & Seller Presale

4:00pm-8:00pm
Team (20+ hours) Shop

5:00pm-8:00pm
Team (12+ hours) Shop

5:30pm-8:00pm
Team (8+ hours) Shop

6:00pm-8:00pm
Consignors Shop

Registers close at 8:30pm

Wednesday, Feb 28

Presale Shopping

12:00pm - 8:00pm

Mid-Sale Drop Off:

**WED - SAT
NON-CLOTHING
ITEMS ONLY**

Thursday, Feb 29

Public Shopping

9:00am-8:00pm

Friday, March 1

Public Shopping

9:00am-3:00pm
Public Shopping

Half Price Presale

3:00pm-5:00pm
CLOSED TO PUBLIC

4:00pm-8:00pm
Team Members Shop

4:30pm-8:00pm
Consignors Shop

5:00pm-8:00pm
Half-Price Presale Shopping

*Items without a star on the tag are an **ADDITIONAL 50% off!**

Saturday, March 2

Discount Shopping

9:00am-1:00pm
Half Price Shopping

1:00pm-2:00pm
Sort Team Shop
75% off items marked to donate
Must work sort shift to be eligible

*Items without a star on the tag are an **ADDITIONAL 50% off!**

Sort & Pick Up

2:00pm-7:00pm
Unsold Item Sort

7:00pm-8:00pm
Consignor Pick Up
Items not picked up by 7:59pm
will be donated to our charity partner at 8:00pm

Questions?

EMAIL 24/7 AT:
sherman@jbfsale.com

DURING SALE WEEK FOR URGENT
QUESTIONS, TEXT: 903-307-5595

FOLLOW US:
[@jbftexoma](https://www.facebook.com/jbftexoma)

1

TAGGING

Login to your tagging profile at myjbf tags.com

MY JBF TAGS

shop. sell. save. smart!

MY TAGS CREATE TAGS PRINT TAGS REPORTS MY SETTINGS

2 Hover over "Reports" and click "Sold Items"

3

Select the percentage you make at your sale and sale fee.

Select your percentage:

40%

45%

50%

55%

60%

65%

70%

Select your sale fee:

\$0.00

\$10.00

\$11.00

\$12.00

\$12.50

\$13.00

\$14.00

\$15.00

4 Lastly, click "Run Report" to see what you've made!

Run Report

How to check my sales:



Consignor Pick Up

Saturday, March 2

7:00PM-8:00PM

BY APPOINTMENT ONLY

1

Check In:
Get a Pick Up list to check off as you pick up



2

Clothing:
Pick up all clothing by your consignor number



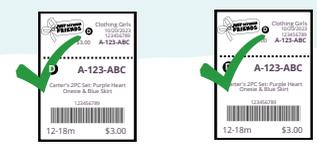
3

Non Clothing:
Pickup all items sorted by your consignor number



4

Check Missing Tags, "No Thank You" and Pulled Recall/Safety items
DOUBLE CHECK ALL ITEMS MATCH YOUR CONSIGNOR NUMBER



5

Check Out:
Items may be double checked before leaving the building. Turn in your completed pickup list!



Donating to our Charity Partner? There is no need to arrive for Pick Up
Thank you for giving back to our community!

Items not picked up by 7:59pm will be donated



Checks will be emailed before March 12



texoma.jbfsale.com



[Consignor Community Group](#)



[Instagram](#)



Contact Info



Melda, Alyssa, Lendsy

**JBF TEXOMA
SALE COORDINATORS**

 sherman@jbfsale.com



texoma.jbfsale.com



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[Instagram](#)